

1. About this survey

The aim of the research project is to develop a framework for the delivery of professional development in relation to e-learning which can be utilized by New Zealand tertiary teaching institutions. The project is concerned with staff delivery/teaching of electronic learning practices and mediums, and the forms of professional development they engage in, or require, in order undertake this.

All responses are anonymous.

The survey will be closed at 3 pm on the 26 May 2007.

If you have any questions or queries about this survey then please don't hesitate to contact...

Thanks, Juliana Mansvelt

2. Institutional and demographic details

The following questions are concerned with obtaining demographic and institutional information.

3. Professional details

1. Please indicate your gender

Male

Female

2. Please indicate which age bracket you fall into

< 20

20 - 29

30 - 39

40 - 49

50+

3. Please indicate which ethnicity you most closely identify with

4. Institutional details

4. I am employed at my institution as

an Academic staff member (includes staff that are employed in academic administration i.e. Head of Department/School/Institute)

a General staff member

Other (please specify)

5. How long have you been employed at your institution?

less than 1 year

1 - 5 years

5 - 10 years

10 - 15 years

15+ years

5. Institutional professional development

The following questions pertain to professional development in general. They are not related to e-Learning professional development.

Professional development is defined as:

Engagement in formal or informal training and/or learning in order to enhance skills, knowledge, and the ability to practise (one's occupation).

6. I believe my institution views professional development for its staff as important.

I strongly agree

I agree

I neither disagree nor agree

I disagree

I strongly disagree

7. I believe that professional development is an important part of my job.

- I strongly agree
- I agree
- I neither disagree nor agree
- I disagree
- I strongly disagree

8. Please indicate the types of professional development you engage with (select as many as applicable).

- Regular reading of journals and books relevant to my profession
- Sharing knowledge with colleagues
- Acquiring generic transferable skills and competencies related to my job
- Spontaneous learning arising from work or personal activities
- Practising the rules and procedures of my institution
- Learning through informal discussions in the workplace
- Action learning: learning from development projects
- Acquiring knowledge through browsing websites or 'surfing the net'
- Keeping a portfolio record of professional development activities that I have undertaken
- External courses my employer has paid for
- Membership of committees at my place of work; eg quality; health and safety
- Internal training courses
- Learning professional knowledge: e.g professional codes of practice
- Learning that is carefully planned in advance
- Technical training: e.g. courses where I am learning how to use new computer software or technologies
- Undertaking academic study that isn't necessarily related to my job or profession
- Exchanging emails on professional topics with other members within your institution
- Keeping a reflexive diary over an extended period
- Working toward a qualification that is paid by my employer
- Working toward a qualification which I am paying for myself
- Taking part in an online discussion forum relevant to my profession
- Membership of committees relevant my professional development
- Attending conferences, seminars, symposia and or workshops
- Engaging with professional interest groups
- Other (please specify)

6. e-Learning

The next set of questions requires you to indicate if you have or are currently engaged with e-Learning in either a teaching or support capacity.

e-Learning is defined as:

"learning that is enabled or supported by the use of digital tools and content. It typically involves some form of interactivity, which may include online interaction between the learner and their teacher or peers. e-Learning opportunities are usually accessed via the internet, though other technologies such as CD-ROM are also used in e-learning."

Ministry of Education Interim Tertiary e-Learning Framework 1994

9. Have you used, or are you currently using e-Learning in your teaching?

Yes

No (i.e. a staff member that supports e-Learning)

N/A Not Applicable (i.e. a staff member involved in research only activities or does not use e-Learning for teaching purposes)

7. e-Learning in teaching

10. How long have you been involved with e-Learning in teaching?

11. What were the main reasons for your decision to use e-Learning in your teaching (select as many as applicable)

My School/Department/Institute required me to have an e-Learning presence

Increased demand from students to have an e-Learning presence

My colleagues were engaged with e-Learning so I thought I should too

e-Learning allowed me to do things that I couldn't do using other methods

Other (please specify)

12. Please indicate the types of e-Learning activities/tools you have used, or are currently using in your teaching (select as many as applicable)

Discussion boards

TeLRF e-Learning Professional Development

- € Email
- € Use an LMS (Learning Management System such as Blackboard, Moodle or WebCT)
- € Providing content online that is in any one of the following types: Word documents, Excel documents, PDF documents, PowerPoint documents
- € Providing content online that is in HTML (web page) form
- € Providing content online that is in Flash form
- € ePortfolios
- € Wikis
- € Blogs
- € Online image databases
- € Podcasting (Podcasting most commonly entails audio or video content that is delivered via an RSS feed presenting a downloadable or streaming file (e.g. a mp3))
- € Online audio files (that do not use podcast technology)
- € Online video files (that do not use podcast technology)
- € Audio files delivered via CD or DVD
- € Video files delivered via CD or DVD
- € Providing clickable links to websites
- € Providing clickable links to online journal articles (this includes journal articles in a library database)
- € Online quizzes
- € Online surveys
- € Chat rooms
- € Electronic whiteboards
- € Electronic assignment submission
- € Scenarios delivered either online or through a CD or DVD
- € Web based conferencing (i.e. Breeze, Elluminate, Live Classroom)
- € Voice over IP (i.e. Skype)
- € RSS feeds
- € Social bookmarking websites (e.g. Furl, del.icio.us)
- € Digital stories
- € Interactive content delivered via CD or DVD
- € Other (please specify)

8. Supporting e-Learning

These questions are for staff that support e-Learning.

13. How long have you been involved in supporting e-Learning?

14. Please indicate the types of e-Learning activities/tools you have supported. 'Supported' is used to describe both assistance with and creation of. (Select as many as applicable).

- Discussion boards
- Email
- Use an LMS (Learning Management System such as Blackboard, Moodle, WebCT)
- Providing content online that is in any one of the following types: Word documents, Excel documents, PDF documents, PowerPoint documents
- Providing content online that is in HTML (web page) form
- Providing content online that is in Flash form
- ePortfolios
- Wikis
- Blogs
- Online image databases
- Podcasting (Podcasting most commonly entails audio or video content that is delivered via an RSS feed presenting a downloadable or streaming file (e.g. a mp3))
- Online audio files (that do not use podcast technology)
- Online video files (that do not use podcast technology)
- Audio files delivered via CD or DVD
- Video files delivered via CD or DVD
- Providing clickable links to websites
- Providing clickable links to online journal articles (this includes journal articles in a library database)
- Online quizzes
- Online surveys
- Chat rooms
- Electronic whiteboards
- Electronic assignment submission
- Scenarios delivered either online or through a CD or DVD
- Web based conferencing (i.e. Breeze, Elluminate, Live Classroom)
- Voice over IP (i.e. Skype)

- € RSS feeds
- € Social bookmarking websites (e.g. Furl, del.icio.us)
- € Digital stories
- € Interactive content delivered via CD or DVD
- € Other (please specify)

9. Non-use of e-Learning

The following question asks you to describe why you don't use e-Learning in a teaching or support capacity.

15. Why do you not use e-Learning in your job?

10. e-Learning professional development

The following questions pertain to e-Learning professional development at your institution.

Professional development is categorised as being either formal and informal.

Formal professional development includes:

Programmes or courses that either have an assessment or attendance requirement in order to obtain credit. Examples include attendance at training courses, study toward a formal qualifications etc.

Informal professional development includes:

All activities that you undertake that increase your knowledge in a particular area but which are not formally acknowledged. Examples include discussions with colleagues, reading articles, searching on the internet etc.

16. Are you aware of e-Learning professional development courses run in your institution?

Yes

No

17. Have you participated in any e-Learning professional development within your institution? This includes both formal and informal professional development.

Yes

No

11. e-Learning professional development at your institution

The following questions pertain to e-Learning professional development available in your institution.

18. Please choose the examples of e-Learning professional development that you have engaged with, in your institution (select as many as applicable).

- Courses and/or papers that are run within my institution and that count toward a formal qualification (i.e. a Degree, Diploma, Certificate or some other NZQA approved qualification)
- Technical training courses run by a central unit within my institution
- Courses that focus on non-technical skills (i.e pedagogy), and are run by a central unit within my institution
- e-Learning courses that cover both technical and non-technical skills and are run by a central unit within my institution
- e-Learning courses/activities run by my School/Department/Institute
- Attended e-Learning events at my institution (examples include symposia, planning days, conferences, workshops, and/or conferences)
- Have worked one-to-one or in small groups with e-Learning staff outside of centrally run e-Learning courses
- Informal professional development (this type of professional development includes all activities that are undertaken outside of formal professional development. This might include discussions with colleagues, or searching out information by oneself).
- Other (please specify)

19. On a scale of 1 - 4 please indicate the effectiveness of e-Learning professional development on your e-Learning activities.

1 = Extremely effective
4 = Completely ineffective

	1 Extremely effective	2	3	4 Completely ineffective	N/A Not Applicable
Courses and/or papers that are run within my institution and that count toward a formal qualification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Technical training courses run by a central unit within my institution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Courses that are focused on non-technical skills (i.e pedagogy), and are run by a central unit within my institution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e-Learning courses that cover both technical and non-technical skills and are run by a central unit within my institution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e-Learning professional development run by my School/Department/Institute	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e-Learning events at my institution (examples include symposia, planning days, workshops, conferences etc)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

TeLRF e-Learning Professional Development

Working one-to-one or in small groups with e-Learning staff outside of centrally run e-Learning courses	jn	jn	jn	jn	jn
Informal professional development (this type of professional development includes all activities that are undertaken outside of formal professional development. This might include discussions with colleagues, or searching out information by oneself).	jn	jn	jn	jn	jn
Other	jn	jn	jn	jn	jn

12. e-Learning professional development non-engagement

The following statements are concerned with non-engagement with e-Learning professional development offered in your institution

20. In relation to your non-engagement with e-Learning professional development (both formal and informal), please indicate the reasons for your non-engagement (select as many as applicable).

- I haven't had the time to engage with e-Learning professional development
- I haven't needed to do any professional development
- I don't want to use or can't see the use for e-Learning and therefore have not engaged with the professional development
- My institution doesn't offer any e-Learning professional development opportunities
- The e-Learning professional development that is on offer is inadequate
- My institution provides inadequate practical support for e-Learning
- I am not rewarded for engaging in e-Learning professional development
- Other (please specify)

13. External e-Learning professional development

21. Have you been an online student?

Yes

No

22. Have you ever participated in any e-Learning professional development outside of your institution? This includes both formal and informal professional development.

Yes

No

14. External professional development detail

These questions refer to the professional development that you have engaged with outside of your institution.

23. Please choose the examples of e-Learning professional development that you have engaged with, outside of your institution (select as many as applicable).

- Courses and/or papers that count toward a formal qualification (i.e. a Degree, Diploma, Certificate or some other NZQA approved qualification)
- Technical training courses
- Courses that focus on non-technical skills (i.e pedagogy)
- e-Learning courses that cover both technical and non-technical skills
- e-Learning events (examples include symposia, planning days, conferences, workshops, and/or conferences)
- Informal professional development undertaken in your own time out side of your institution. (Informal professional development includes all activities that are undertaken outside of formal professional development. This might include discussions with peers, or searching out information by oneself).
- Other (please specify)

24. On a scale of 1 - 4 please indicate the effectiveness of e-Learning professional development on your e-Learning activities.

1 = Extremely effective
 4 = Completely ineffective

	1 Extremely effective	2	3	4 Completely Ineffective	N/A Not Applicable
Courses and/or papers that count toward a formal qualification (i.e. a Degree, Diploma, Certificate or some other NZQA approved qualification)	jn	jn	jn	jn	jn
Technical training courses	jn	jn	jn	jn	jn
Courses that focus on non-technical skills (i.e pedagogy)	jn	jn	jn	jn	jn
e-Learning courses that cover both technical and non-technical skills	jn	jn	jn	jn	jn
e-Learning events (examples include symposia, planning days, workshops, conferences etc)	jn	jn	jn	jn	jn
Informal professional development undertaken in your own time outside of your institution. (Informal professional development includes all activities that are undertaken outside of formal professional development. This might include discussions with peers, or searching out information by oneself).	jn	jn	jn	jn	jn
Other	jn	jn	jn	jn	jn

15. Non-engagement with external professional development

25. What were your reasons for not engaging in e-Learning professional development offered outside of your institution?

16. Future e-Learning professional development

The following questions ask you to identify what you would like in regard to e-Learning professional development.

26. From the following list please indicate the types of e-Learning professional development that you currently don't engage with but would like to.

- Technical courses run by my institution
- Non-technical courses (i.e. courses that focus on pedagogy) run by my institution
- Courses that combine technical and non-technical aspects of e-Learning run by my institution
- Courses/papers that count toward a qualification
- Courses that are run by my School/Department/Institute
- Informal e-Learning professional development
- Technical courses run outside of my institution
- Non-technical courses (i.e. courses that focus on pedagogy) run outside of my institution
- Courses that combine technical and non-technical aspects of e-Learning and are run outside of my institution
- e-Learning events (i.e. conferences, workshops, planning days, symposia)
- Other (please specify)

27. Please indicate which constraints affect your ability to engage with e-Learning professional development. (Select as many as applicable).

- I don't have enough time
- I am not encouraged or rewarded
- There is not enough professional development courses on offer
- I am not interested in e-Learning professional development
- Other (please specify)

28. Please add any comments that you would like to make about undertaking e-Learning professional development.



17. Thank you

Thank you for completing this questionnaire. If you are interested in taking part in a phone interview to discuss the competencies and capabilities staff need in order to engage in e-Learning then please use the email link below to acknowledge your willingness to participate.

You will then be contacted to confirm your selection for participation in the study, and to discuss possible interview times and to arrange for the return of the consent form available on this website.

To acknowledge your willingness to participate please use the clickable email link below. Include in your email message your contact details and a brief 2-3 sentence synopsis of your position and/or experience in relation to e-learning and/or professional development.

[Email link](#)

If you want to know more about the interview including consent form, then please follow the links below:

Information sheet on the interview (Word doc 39.5kb)

Consent form (Word doc 31kb. Note you don't need to fill in the consent form until you have been selected for the interview)