

RS61P Annual Return of Children and Staff at Licensed Playcentres at 1 July 2009

Management Contact Name
Street
Box
Suburb
Town/City

Early Childhood service number:
Name:
Postal address: Street/PO Box:
Suburb:
City:
Postal code:
Telephone number:
Fax number:
Location Address: Street:
Suburb:
City:

Management contact: Telephone no:
Fax number:
Service e-mail:
Other details: Authority/Ownership:
Association/Group:
Definition:
Special character:
Type of service:
Ministry local office:

IMPORTANT:

How to complete the RS61 form: refer to question footnotes as well as the notes and guidelines in the accompanying letter. For assistance contact ece.statistics@minedu.govt.nz or Telephone (04) 463 8061.

Latest date a completed and signed form is due:

- **Playcentre:** return two copies of this form to your Association no later than Monday 6th July 2009
- **Association:** to forward one copy of the form to the Ministry no later than Monday 20st July 2009

If any Playcentre information printed on this page is incorrect please provide corrected details to your local Ministry office, refer to the last page of this form for their contact details.

Purpose of this Return: The information collected from this return contributes to a comprehensive information base on early childhood education in New Zealand, and is used in the development of policy and monitoring early childhood education. Information on ethnicity and gender is collected to enable the Ministry to monitor whether these groups have equal access to early childhood education.

Information Privacy: This return does not identify individual children or individual adults. Child and adult names remain confidential to the service.

Definition of Terms used in this Form:

- **Regular Roll:** Children enrolled at your service on a regular ongoing basis.
- **Casual Attendance:** Children who attended during the week, but are not booked to attend your service on a regular ongoing basis.

Note: On 31 January 2009 the Minister of Education announced that the 20 hours early childhood education programme is now called *20 Hours ECE*. All references to 'Free ECE' in this form or tables produced by your SMS system should be read as the same as *20 Hours ECE*.

Ethnicity: Statistics New Zealand defines Ethnicity as “the ethnic group or groups that people identify with or feel they belong to. Ethnicity is a measure of cultural affiliation, as opposed to race, ancestry, nationality or citizenship. Thus, ethnicity is self-perceived and people can affiliate with more than one ethnic group.”

This information is used to monitor the participation, retention and achievement of different ethnic groups in the New Zealand population.

For the purposes of the roll returns, children must be reported in one ethnic group only. The Ministry uses the same system of priority reporting that has been used by Statistics New Zealand.

To determine which ethnic group to report for a particular child, **start at the top** of the ethnicity list below and use the first ethnicity that applies to this child, then look to the right-hand columns for the ethnic group for the relevant roll return tables.

Note: The Pasific Peoples group has been designed to ensure Pasific groups are recorded.

Example: Ethnicity recorded as Tongan/Niuean, assign to Niuean.

Code or meaning on student's enrolment form or record		Report students in one group only
Code	Ethnicity list	Ethnic group
211	Māori	Māori
351	Tokelauan	Tokelauan
361	Fijian	Fijian
341	Niuean	Niuean
331	Tongan	Tongan
321	Cook Island Māori	Cook Island Māori
311	Samoan	Samoan
371	Other Pacific Peoples	Other Pacific Peoples
411	Filipino	Southeast Asian
412	Cambodian	
413	Vietnamese	
414	Other Southeast Asian	
431	Indian	Indian
421	Chinese (Taiwanese)	Chinese

441	Sri Lankan	Other Asian
442	Japanese	
443	Korean	
444	Other Asian	
511	Middle Eastern	Middle Eastern, Latin American, African
521	Latin American	
531	African	
611	Other ethnicity	Other Ethnicity
999	Not stated	
128	Australian	Other European
121	British /Irish	
127	German	
122	Dutch	
123	Greek	
124	Polish	
125	South Slav	
126	Italian	
129	Other European	
111	NZ European/Pākehā	

Iwi Affiliation: Iwi authorities are increasingly interested in the educational participation and achievement of their children. Including iwi affiliation in the return will provide information at a statistical level that will allow iwi, services and the Ministry to understand current opportunities and challenges and to focus effort in the areas of greatest need.

For more information use the Ministry of Education, Education Counts website: <http://www.educationcounts.govt.nz> (Search for Iwi codes)

Student Management Systems

A Are your children records kept on a computerised student management system?

No → Go to next page

Yes → Go to B

B Please tick the type of student management system used at your service:

✓	Name of SMS	Version
	KOMS	
	INFO-CARE	
	APT CHILDCARE	
	FIRSTBASE	
	CENTAMIS	
	KIDIWINKS	
	SUMNER	
	Other, please state:	

C Are print-out tables from your student management system attached to this form?

Yes → Go to next page

No → Please explain why not

Please explain why your SMS tables are not attached

QUESTION 1: Regular¹ roll enrolment and attendance, and Casual¹ attendance

For the week 22 June to 28 June 2009, record on a daily basis:

- (1) the number of children on your regular roll;
- (2) their daily attendance; and
- (3) the number of daily casual attendees (if any).

Note: If your service was closed for the week 22 June to 28 June 2009, please provide regular roll enrolment any way.

Day		Mon 22/6	Tue 23/6	Wed 24/6	Thu 25/6	Fri 26/6	Sat 27/6	Sun 28/6
(1) REGULAR ROLL ENROLMENT	Number of children on the regular roll for each day							
(2) REGULAR ROLL ATTENDANCE	Number of children on the regular roll attending each day							
(3) CASUAL ATTENDEES	Casual attendance each day							

If you have recorded enrolments but no attendance, please indicate why attendance is 'zero'.
 If attendance is less than 5% of enrolments please indicate the reasons.

Please indicate briefly:

1. Refer to "Definition of Terms" on the reverse of the front page.

QUESTION 2: Regular roll by age, gender and ethnicity¹

All age and gender totals for questions 2 and 3 must agree.

For the week 22 June to 28 June 2009, record the age, gender, and ethnicity of all children on your regular roll.

Age of Children in Years at 1 July 2009 Ethnic group classification ¹	Number of Children by Ethnic Group												Total number of children
	Under 1 year		1 year		2 years		3 years		4 years		5 years		
	Male	Femal e	Male	Femal e	Male	Femal e	Male	Femal e	Male	Femal e	Male	Femal e	
Māori													
Tokelauan													
Fijian													
Niuean													
Tongan													
Cook Islands Māori													
Samoaan													
Other Pacific Peoples													
South East Asian (e.g. Vietnamese)													
Indian													
Chinese													
Other Asian (e.g. Japanese, Korean)													
Middle Eastern, Latin American and African													
Other Ethnicity (Sth & Central American Indian, Not Stated)													
NZ European/Pakeha													
Other European (e.g. British, Greek)													
Age and gender totals													

1. Refer to "Definition of Terms" for ethnic group classification on the reverse of the front page..

ALL age and gender totals for questions 2 and 3 must agree.

QUESTION 3: Regular roll by duration of weekly enrolment

All age and gender totals for questions 2 and 3 must agree.

For the week 22 June to 28 June 2009, record the number of regular roll children by the total number of enrolled hours.

Note: For the purpose of this return the term 'up to' also means 'including'.

Example: A child enrolled for 15 hours weekly is to be recorded in the "more than 12 and up to 15" row.

Age of Children in Years at 1 July 2009 Enrolled hours during the week 22 June to 28 June 2009	Number of Children by Duration of Weekly Enrolment												Total number of children	
	Under 1 year		1 year		2 years		3 years		4 years		5 years			
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female		
3 hours or less														
more than 3 and up to 6														
more than 6 and up to 9														
more than 9 and up to 12														
more than 12 and up to 15														
more than 15 and up to 18														
more than 18 and up to 21														
more than 21 and up to 24														
more than 24 and up to 27														
more than 27 and up to 30														
more than 30 and up to 33														
more than 33 and up to 36														
more than 36 and up to 39														
more than 39 and up to 42														
more than 42 and up to 45														
more than 45 and up to 48														
more than 48 and up to 51														
more than 51 and up to 55														
more than 55 hours														
Age and gender totals														

ALL age and gender totals for questions 2 and 3 must agree.

QUESTION 4: Iwi affiliation¹ of currently enrolled children recorded as NZ Māori , in question 3.

For each currently enrolled NZ Māori please record below the date they first started at your service, tick their age at 1 July 2009 and their gender, then record up to three iwi affiliation codes.

	Date the child first started at your service (Month and Year)	Age at 1 July 2009 ²						Gender ²		Iwi affiliation codes ¹		
		Under 1 year	1 Year	2 years	3 years	4 years	5 years	Male	Female	Iwi affiliation	Iwi affiliation	Iwi affiliation
Example	January 2005					✓			✓	0600	0702	2013
Child 1												
Child 2												
Child 3												
Child 4												
Child 5												
Child 6												
Child 7												
Child 8												
Child 9												
Child 10												
Child 11												
Child 12												
Child 13												
Child 14												
Child 15												
Child 16												
Child 17												

Child list continues on the following page

1. Statistics NZ: New Zealand Standard Classification of Iwi (2000) for statistical purposes only. Access iwi codes on: www.minedu.govt.nz (search for Iwi codes) or email: iwi.data@minedu.govt.nz or contact the National Office, Ministry of Education. Contact details are on page 19 of this form.
2. The age and gender totals cannot be greater than age and gender totals for question 2.

Age and gender totals cannot be greater than NZ Māori age and gender totals for Question 2.

Continued: QUESTION 4: Iwi affiliation of currently enrolled children recorded as NZ Māori in question 3

Age and gender totals cannot be greater than NZ Māori age and gender totals for Question 2.

	Date the child first started at your service (Month and Year)	Age at 1 July 2009 ²						Gender ²		Iwi affiliation codes		
		Under 1 year	1 Year	2 years	3 years	4 years	5 years	Male	Female	Iwi affiliation	Iwi affiliation	Iwi affiliation
Example	January 2005					✓			✓	0600	0702	2013
Child 18												
Child 19												
Child 20												
Child 21												
Child 22												
Child 23												
Child 24												
Child 25												
Child 26												
Child 27												
Child 28												
Child 29												
Child 30												
Child 31												
Child 32												
Child 33												
Child 34												
Child 35												
Child 36												
Child 37												
Child 38												
Child 39												
Child 40												
Child 41												
Child 42												
Child 43												
Child 44												

Note: If you have more than 44 NZ Māori children currently enrolled please attach a page with their details, as above - thank you.

QUESTION 5: Current waiting time

Each age group must have one 'current waiting time' category box ticked.

For each age group, tick one category box to indicate how long a child **wanting to start today** would have to wait to attend your Playcentre.

Note: If your service does not provide services for children of the specified age, please tick the "Do not provide for children aged ... years" box

If an under one-year-old child wanted to start at your Playcentre today, how long would they have to wait before they could start attending?	Current waiting time for under 1-year-old						
	Do not provide for children aged less than 1 year	No waiting time	1 month or less	More than 1 month and up to 3 months	More than 3 months and up to 6 months	More than 6 months and up to 12 months	More than 12 months
Tick one category box only							

If a one-year-old child wanted to start at your Playcentre today, how long would they have to wait before they could start attending?	Current waiting time for 1-year-olds						
	Do not provide for children aged 1 year	No waiting time	1 month or less	More than 1 month and up to 3 months	More than 3 months and up to 6 months	More than 6 months and up to 12 months	More than 12 months
Tick one category box only							

If a two-year-old child wanted to start at your Playcentre today, how long would they have to wait before they could start attending?	Current waiting time for 2-year-olds						
	Do not provide for children aged 2 years	No waiting time	1 month or less	More than 1 month and up to 3 months	More than 3 months and up to 6 months	More than 6 months and up to 12 months	More than 12 months
Tick one category box only							

If a three-year-old child wanted to start at your Playcentre today, how long would they have to wait before they could start attending?	Current waiting time for 3-year-olds						
	Do not provide for children aged 3 years	No waiting time	1 month or less	More than 1 month and up to 3 months	More than 3 months and up to 6 months	More than 6 months and up to 12 months	More than 12 months
Tick one category box only							

If a four-year-old child wanted to start at your Playcentre today, how long would they have to wait before they could start attending?	Current waiting time for 4-year-olds						
	Do not provide for children aged 4 years	No waiting time	1 month or less	More than 1 month and up to 3 months	More than 3 months and up to 6 months	More than 6 months and up to 12 months	
Tick one category box only							

Each age group must have one 'current waiting time' category box ticked.

QUESTION 6: Estimated number of weeks your Playcentre will be operating from 1 July 2009 to 30 June 2010

In the year from 1 July 2009 to 30 June 2010, how many weeks do you expect your Playcentre to be operating for early childhood education?
(Count each part week as one whole week.)

→ (estimated operating weeks - max 52)

QUESTION 8: Highest Playcentre qualification held¹ by paid and unpaid adults who are designated² to be on duty

For the week 22 June to 28 June 2009, record the number of adults, paid and unpaid, who are designated² to be on duty by the **highest Playcentre** qualification they hold.

Number of adults who are designated to be on duty (paid and unpaid) by highest Playcentre qualification held.

Highest Playcentre qualification held ¹ by Adults who are designated ² to be on duty.	PAID ADULTS				UNPAID ADULTS			
	Total number of paid adults on duty		TOTAL ³ child contact hours worked per week		Total number of unpaid adults on duty		TOTAL ³ child contact hours worked per week	
	Male	Female	Male	Female	Male	Female	Male	Female
NZ Playcentre Federation Inc. Certificate								
Playcentre Federation Association Certificate								
Playcentre National Certificate								
The Playcentre Education Diploma: Course 6								
Playcentre in Context: Course 5 Certificate								
Playcentre Practice: Course 4 Certificate								
Playcentre Sessions: Course 3 Certificate								
The Playcentre Way: Course 2 Certificate								
Introducing Playcentre: Course 1 Certificate								
A former ⁴ Playcentre qualification. (the adult on duty must not be recorded against any of the above Playcentre qualifications)								
Other adults who are designated to be on duty <u>and</u> are not included above <u>and</u> do not hold a Playcentre qualification								
Totals								

1. Must hold the actual certificate for the qualification.
2. Only count the adults who are rostered/organised to be on duty and are rostered/organised to be **primarily engaged** in the education and care of the children on the sessions. Do not include visitors or parents staying to settle their children.
3. By paid adults and by unpaid adults and by qualification, add the child contact hours worked by all adults who are organised to be on duty during this week. For example, if there were ten unpaid adults on duty holding a Playcentre National Certificate and each worked 2.5 hours per day for 3 days they would have collectively worked 75 hours for the week, $10 \times 2.5 \times 3 = 75$ child contact hours.
4. Part 1 or Part 2 or Part 3 or Part 4 awarded prior to 2001.

ANSWER this question.
THEN go to Question 9 if any of the above Adults also hold another non-Playcentre ECE qualification or licensing points, OTHERWISE, go to Question 10

QUESTION 9: Highest non-Playcentre ECE teaching qualification or licensing points held by Adults who are designated¹ to be on duty

For the week 22 June to 28 June 2009, record the number of adults, paid and unpaid, who are designated to be on duty by the **highest non-Playcentre ECE teaching qualification they hold**.

Number of adults who are designated to be on duty (paid and unpaid) by highest non-Playcentre ECE teaching qualification or licensing points held.

Highest non-Playcentre ECE teaching qualification or licensing points held by Adults who are designated ¹ to be on duty.	PAID ADULTS				UNPAID ADULTS			
	Total number of paid adults on duty		TOTAL ² child contact hours worked per week		Total number of unpaid adults on duty		TOTAL ² child contact hours worked per week	
	Male	Female	Male	Female	Male	Female	Male	Female
Has a Masters of Education or other post-graduate ECE qualification ³ and also has an ECE teaching qualification ^{4,5} approved by the NZ Teachers Council (NZTC) ⁶								
Has a Masters of Education or other post-graduate ECE qualification ³ but does not also have an ECE teaching qualification ^{4,5} approved by the NZTC ⁶								
Has an ECE teaching qualification eg; Bachelor, Diploma or Graduate Diploma, approved by the NZTC ⁶								
Has another ⁵ ECE teaching qualification approved by the NZTC ⁶								
Has any other ECE teaching qualification or certificate ⁷ not approved by the NZTC ⁶ , or holds licensing points								
Does not have any ECE teaching qualification but has another ⁸ teaching qualification approved by the NZTC								
Totals								

1. Only count the adults who are rostered/organised to be on duty and are rostered/organised to be **primarily engaged** in the education and care of the children on the sessions. Do not include visitors or parents staying to settle their children.
2. By paid adults and by unpaid adults and by qualification, add the child contact hours worked by all adults who are organised to be on duty during this week. For example, if there were ten unpaid adults on duty holding a Diploma and each worked 2.5 hours per day for 3 days they would have collectively worked 75 hours for the week, $10 \times 2.5 \times 3 = 75$ child contact hours.
3. Includes: Master of Teaching and Learning with a major in ECE or Early Years; Advanced Dip. Tchg (ECE); Higher Dip. Tchg (ECE).
4. An ECE teaching qualification e.g. Bachelor, Diploma or Graduate Diploma.
5. Other ECE qualifications include: a NZQA equivalent qualification gained before 1995; a NZFKU Diploma; or an overseas qualification recognised by NZQA to be equivalent to a Diploma of Teaching (ECE).
6. Approved by the NZ Teachers Council means the holder of the qualification can become a registered teacher.
7. Includes: National Certificate in ECE and Care (level 5); PIECCA Diploma; Diploma of Tchg. (ECE) not recognised by the NZTC i.e. Seacoh, Chrysalis, Creative Learning Environment qualifications.
8. Primary or Secondary teaching qualification.

QUESTION 10: Currently studying for ECE teaching qualifications including Playcentre qualifications

For the week 22 June to 28 June 2009, were any of the adults on duty, recorded in Question 9, currently studying for ECE teaching qualifications including Playcentre qualifications?

- No → Go to question 11 if you have paid staff.
Go to question 12 if you do not have paid staff.
- Yes → Give details below.

1. Number of **paid adults** on duty and currently studying for ECE teaching qualifications including Playcentre qualifications.
(cannot be greater than the total number of paid adults in question 8)

→
Paid

2. Number of **unpaid adults** on duty and currently studying for ECE teaching qualification including Playcentre qualifications.
(cannot be greater than the total number of unpaid adults in question 8)

→
Unpaid

When answered:

If in question 8 you have recorded paid staff at your Playcentre now go to question 11.

If in question 8 you have NOT recorded paid staff at your Playcentre now go to question 12.

QUESTION 11: PAID adults¹ who are organised to be on duty, by ethnicity² and gender

No → Go to question 12

Did your Playcentre record paid adults on duty in question 8?

Yes → Record details below

For the week 22 June to 28 June 2009, record the number of paid adults¹ who are organised to be on duty by ethnicity and gender.

Ethnic ² group classification	Number of paid adults who are organised to be on duty for the week 22 June to 28 June 2009		
	Paid Male	Paid Female	Ethnic totals
Māori			
Tokelauan			
Fijian			
Niuean			
Tongan			
Cook Islands Māori			
Samoaan			
Other Pacific Peoples			
South East Asian (e.g. Vietnamese)			
Indian			
Chinese			
Other Asian (e.g. Japanese, Korean)			
Middle Eastern, Latin American and African			
Other Ethnicity (Sth & Central American Indian, Not Stated)			
NZ European/Pakeha			
Other European (e.g. British, Greek)			
Total paid adults on duty			

Total paid staff must agree with question 8 paid staff totals.

1. Only count the paid adults who are designated to be primarily engaged in the education and care of the children. 2. Refer to "Definition of terms" for ethnic group classification - on the reverse of the front page..

QUESTION 12: Relationships with local schools

Does your Playcentre provide or make available links with local schools? No → Go to question 13

Yes → See below, tick either 'yes' or 'no' to each question

(i) Is your Playcentre located on school grounds? Yes No

(ii) Do you share the facilities at any of your local schools? Yes No

(iii) Do you provide transition visits to/from any local schools (i.e. new entrant classes) ? Yes No

(iv) Do any of the local schools support the recruitment of children into your Playcentre? Yes No

(v) Do you provide information to parents/caregivers on any local schools (i.e. prospectuses, pamphlets, news-sheets, information packs)? Yes No

(vi) Do you have relationships with schools other than any of the above relationships? (if 'yes' please specify below) Yes No

Make sure you have ticked either 'yes' or 'no' when answering questions (i) to (vi).

QUESTION 13: Services additional to Early Childhood Education provided by your Playcentre

Does your Playcentre provide or make available any services other than early childhood education?

No



Go to next page and sign the declaration

Yes



See below, tick the relevant boxes

(i) Out-of-school care and recreation (e.g. OSCAR) services

(ii) Child health services provided or made available on site:

- visiting doctor
- visiting nurse
- immunisation
- ear checks
- eye checks
- B4 School Check
- Well Child visits
- dental health visits

(iii) Does your Playcentre liaise with other agencies to provide services for individual parents and children?

- counselling
- iwi social services
- community workers
- children's supervised access
- GSE/accredited service provider
- social workers and/or CYFS workers

(iv) Parenting programmes and information:

- parent education programmes (eg. focusing on child learning and development, child health etc.)
- provision of information (eg. pamphlets, booklets on parenting and child development)

(v) **Other** (please specify)

When completed go to the next page and sign the declaration.

DECLARATION

This completed form must be signed by the *person who filled out the form* and the *management contact*

I certify that, to the best of my knowledge, the information contained in this form is true and correct in every particular.

..... Person who filled out the form Signature Date Phone number
..... Management contact Signature Date Phone number

NOTE: Playcentres 'management contact' to sign in the space above or sign the Management Contact Declaration Form for multiple forms.

We appreciate your co-operation and assistance in completing this form — thank you.

INSTRUCTIONS FOR THE RETURN OF THIS COMPLETED FORM

Playcentre:

- Return 2 copies of the form **to your association office** no later than Monday 6th July 2009.
- The third copy is for your Playcentre files.

Association:

- The association office is to forward 1 copy of the form to the Data Collection Unit no later than Monday 20 July 2009.

Checklist

Use this list to help you check that you have completed all requirements for this Roll Return.

RS61 Checklist for July 2009		✓
Contact details on the front page of this form have been checked and amended as required.		
Every question on the RS form is complete, including those not printed from your SMS.		
Computer-generated tables, have been checked by the Manager and are attached. <i>(If print quality is poor, please transfer figures to RS form.)</i>		
Where tables have been completed manually, totals have been calculated for each row and each column.		
Totals have been checked for consistency between questions as detailed below <ul style="list-style-type: none"> • Question 2 – Regular roll by age, gender and ethnicity: The total number of children must agree with the totals of these children in Question 3. Numbers of children by age and gender must also agree in Question 2 & 3. • Question 4 – Iwi affiliation of currently enrolled children: Age and gender totals cannot be greater than Māori age and gender totals for Question 2. • Question 6 – Estimated number of weeks: Number of weeks service in operation. • Question 8 – Highest Playcentre qualification held by paid and unpaid adults who are designated to be on duty. Total child contact hours per week are provided. • Question 11 – Paid adults who are organised to be on duty, by ethnicity and gender. Total paid staff must agree with question 9 paid staff totals. 		
A copy of the RS form and copies of the computer-generated-tables are filed for your records .		
The Manager has checked and signed both forms.		
You are now ready to post in this form – THANK YOU		

MINISTRY USE ONLY					
Task	Date	Initials	Task	Date	Initials
Received			DE Part 2		
DE Part 1			Edits		
Pt 1 & 2 Checked			1-to-1 checks		
Service called			Completed		

MINISTRY LOCAL OFFICES

Any changes to information on the cover page of this form should be forwarded to your local Ministry of Education office.

Auckland: Level 3 & 4, Eden 5 Building 12-18 Normandy Road Mt Eden Private Bag 92644 Auckland Phone: (09) 632 9400 Fax: (09) 632 9401	Invercargill: 78 Doon Street Private Bag 90 122 Invercargill Phone: (03) 211 3610 Fax: (03) 211 3611	Rotorua: Level 4 1144 Pukaki Street P O Box 1749 Rotorua Phone: (07) 349 7399 Fax: (07) 349 7398
Christchurch: 39 Princess Street Private Box 2522 Christchurch Phone: (03) 378 7300 Fax: (03) 378 7302	Lower Hutt : Level 3 19 Market Grove P O Box 30177 Lower Hutt Phone: (04) 463 8699 Fax: (04) 463 8698	Wanganui: 93 Ingestre Street Private Bag 3012 Wanganui Phone: (06) 349 6300 Fax: (06) 349 6301
Dunedin : 414 Moray Place P O Box 1971 Dunedin Phone: (03) 471 5200 Fax: (03) 471 5201	Napier: Ground Floor, Bower Building 19 Bower Street P O Box 147 Napier Phone: (06) 833 6730 Fax: (06) 833 6731	Whangarei: The Money Factory 10 Awaroa River Road, Onerahi Private Bag 9015 Whangarei Phone: (09) 436 8900 Fax: (09) 436 8901
Hamilton: 150 Victoria Street Private Bag 3011 Hamilton Phone: (07) 858 7130 Fax: (07) 858 7131	Nelson : 2 nd floor Aon House 241 Hardy Street P O Box 282 Nelson Phone: (03) 546 3470 Fax: (03) 546 3471	National Office: 45 - 47 Pipitea Street P O Box 1666 Thorndon Wellington Phone: (04) 463 8000 Fax: (04) 463 8001

RS61 CONTACT ECE PERSON AT NATIONAL OFFICE

For further information on completing this RS61 return contact:

Elena Koudrina
Telephone collect: (04) 463 8061
Fax: (04) 463 8088
Email: ece.statistics@minedu.govt.nz

RETURN Postal Address:
Free Post Authority Number 159045
Data Collection Unit
Ministry of Education
Private Box 1666
WELLINGTON